

KIDDER TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING
Monday - January 4, 2016

PLEDGE OF ALLEGIANCE

INTRODUCE BOARD MEMBERS

Chairman Thomas Bradley appoints Thomas LaFond as temporary Chairperson to open nominations for Chairperson of the Kidder Township Board of Supervisors for the year of 2016.

Temporary Chairperson Thomas LaFond asks for nominations for Chairperson. Frank Pieri nominates Thomas Bradley **FOR CHAIRPERSON**, seconded by Mr. LaFond, Temporary Chairperson asks for any other nominations. No other nominations are made and the nominations are closed. The temporary chairperson calls for a vote, 5 yes, 0 no. Motion carried.

MR. THOMAS BRADLEY WILL SERVE AS CHAIRPERSON FOR 2016.

Chairman Thomas Bradley greeted everyone, thanked them for attending and then introduces the Kidder Township Board of Supervisors; Bruce Berger, Barbara Franzosa, Thomas LaFond and Frank Pieri. Manager Lisa Klem, Suzanne Brooks and Attorney Dan Miscavige were also present.

1. Chairperson asks for nominations for a Board Member to serve as Vice Chairperson. Mr. Bradley nominates **THOMAS LAFOND FOR VICE-CHAIRPERSON**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
2. Chairperson asks for nominations for a Board Member to serve as Police Chairperson. Ms. Franzosa nominates **THOMAS LAFOND FOR POLICE CHAIRPERSON**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
3. Chairperson asks for nominations for a Board Member to serve as Roadmaster. Mr. LaFond nominates **BRUCE BERGER FOR ROADMASTER**, Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
4. Chairperson asks for a motion to recommend that the auditors set the salary of the Roadmaster at \$10.00 hourly. Motion made by Mr. LaFond **TO SET THE SALARY FOR ROADMASTER AT \$10.00 PER HOUR**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
5. Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Treasurer. Motion made by Mr. Pieri to **APPOINT MS. SUZANNE BROOKS AS TREASURER**. Seconded by Mr. LaFond. Call for vote 5 yes 0 no. Motion carried.
6. Chairperson asks for motion to recommend the auditor set the Treasurer's Bond at \$200,000.00 Motion made by Mr. LaFond **TO RECOMMEND THE AUDITORS SET THE TREASURER'S BOND AT \$200,000.00**. Seconded by Mr. Pieri. Call for vote 5 yes 0 no. Motion carried.

7. Chairperson asks for a motion to appoint Ms. Suzanne Brooks as Secretary. Motion made by Mr. LaFond to **APPOINT MS. SUZANNE BROOKS AS SECRETARY**. Seconded by Ms. Franzosa. Call for vote 5 yes 0 no. Motion carried.
8. Chairperson asks for a motion to appoint Ms. Lisa Klem as Assistant Secretary/Treasurer. Motion made by Mr. Pieri to **APPOINT MS. LISA KLEM AS ASSISTANT SECRETARY/TREASURER**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
9. Chairperson asks for a motion to recommend the auditors set the Assistant Secretary/Treasurer's Bond at \$200,000.00. Motion made by Mr. Pieri **TO RECOMMEND THE AUDITORS SET THE ASSISTANT SECRETARY TREASURER'S BOND AT \$200,000.00**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
10. Chairperson asks for a nomination to appoint a Chairperson to the Vacancy Board. Motion made by Mr. LaFond **TO APPOINT MR. JOHN TOFT AS CHAIRPERSON OF THE VACANCY BOARD**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
11. Chairperson asks for a motion to appoint Legal Counsel for the Board of Supervisors. Motion Made by Mr. Berger **TO APPOINT GILLESPIE MISCAVIGE WITH AN ANNUAL RETAINER OF \$6,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
12. Chairperson asks for a motion to appoint a Sewage Enforcement Officer (SEO). Motion made by Mr. LaFond **TO APPOINT BRIOR ENVIRONMENTAL SERVICES INC. AS SEWAGE ENFORCEMENT OFFICER FOR THE YEAR OF 2016, AT THE NEGOTIATED RATE**. Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
13. Chairperson asks for a motion to appoint Township Engineer and Planning Commission Engineer. Motion made by Ms. Franzosa **TO APPOINT ARRO ENGINEERING AND ENVIRONMENTAL CONSULTANTS**. Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

PLANNING AND ZONING:

14. Chairperson asks for a motion to appoint Legal Counsel for the Planning Commission. Motion made by Mr. LaFond **TO APPOINT GILLESPIE MISCAVIGE WITH AN ANNUAL RETAINER OF \$3,000.00 AND HOURLY RATES FOR OTHER LEGAL SERVICES AT \$95.00 HOURLY**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
15. Chairperson asks for a nomination for a Board Member to serve as Liaison to the Planning Commission. Motion made by Mr. LaFond **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE PLANNING COMMISSION**. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
16. Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Raymond Gluck's term expired on December 31, 2015 and is to be filled by a four year term expiring December 31, 2019. Motion made by Mr. Pieri **TO RE-APPOINT MR. RAYMOND**

- GLUCK TO A FOUR YEAR TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2019.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
17. Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Marvyn Raphaelson's term expired on December 31, 2015 and is to be filled by a four year term expiring December 31, 2019. Motion made by Mr. LaFond **TO APPOINT MR. ROBERT DOBOSH TO A FOUR YEAR TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2019.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
 18. Chairperson asks for a motion to appoint one individual to the Planning Commission. Mr. Chuck Velzy resigned his term on October 15, 2015. This position was not to expire until December 31, 2017. Motion made by Mr. Bradley **TO APPOINT MR. LARRY POLANSKY TO SERVE THE REMAINDER OF THIS TERM ON THE PLANNING COMMISSION EXPIRING DECEMBER 31, 2017.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried
 19. Chairperson asks for a motion to set the rate for Legal Counsel to the Zoning Hearing Board at an hourly rate of \$75.00. Motion made by Mr. LaFond **TO SET THE RATE FOR LEGAL COUNSEL TO THE ZONING HEARING BO-ARD AT AN HOURLY RATE OF \$75.00.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
 20. Chairperson asks for a motion to appoint a Board Member as Liaison to the Zoning Hearing Board. Motion made by Mr. Pieri **TO APPOINT MS. BARBARA FRANZOSA AS LIAISON TO THE ZONING HEARING BOARD.** Seconded by Mr. Berger. Call for vote 5 yes, 0 no. Motion carried.
 21. Chairperson asks for a motion to appoint **MS. CHRISTINE LINDSEY** as Secretary to the Zoning Hearing Board. Motion made by Mr. LaFond **TO RE-APPOINT MS. CHRISTINE LINDSEY AS SECRETARY TO THE ZONING HEARING BOARD, duties to include notifying all required parties to the hearing, assemble and distribute applications, attend all Zoning Hearing Board Meetings, prepare a report of the meeting and distribute that report to the Board of Supervisors.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
 22. Chairperson asks for a motion to appoint one individual to the Zoning Hearing Board. Mr. Stanley Spolowich's term expired on December 31, 2015 and is to be filled by a four year term expiring December 31, 2019. Motion made by Mr. Pieri **TO RE-APPOINT MR. STANLEY SPOLOWICH TO A FOUR YEAR TERM ON THE ZONING HEARING BOARD EXPIRING DECEMBER 31, 2019.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
 23. Chairperson asks for a motion to appoint one individual to the Zoning Hearing Board. Ms. Laurie Harris's term expired on December 31, 2015 and is to be filled by a five year term expiring December 31, 2019. Motion made by Mr. Pieri **TO RE-APPOINT MS. LAURIE HARRIS TO A FIVE YEAR TERM ON THE ZONING HEARING BOARD EXPIRING DECEMBER 31, 2020.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
 24. Chairperson asks for a motion to set the salary of the Zoning Hearing Board, the Planning Commission Members and the Administration at \$35.00 per meeting. Motion made by Mr.

LaFond TO SET THE SALARY OF THE ZONING HEARING BOARD, THE PLANNING COMMISSION MEMBERS AND THE ADMINISTRATION AT \$35.00 PER MEETING. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.

ENVIRONMENTAL ADVISORY COUNCIL:

25. Chairperson asks for a motion to appoint a board member to serve as Liaison to the Environmental Advisory Council. Motion made by Mr. LaFond **TO APPOINT MR. BRUCE BERGER AS LIAISON TO THE ENVIRONMENTAL ADVISORY COUNCIL.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
26. Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council. Mr. Robert Dobosh's term expired on December 31, 2015 and is to be filled by a four year term expiring on December 31, 2019. Motion made by Mr. Pieri **TO RE-APPOINT MR. ROBERT DOBOSH TO A FOUR YEAR TERM ON THE ENVIRONMENTAL ADVISORY COUNCIL EXPIRING DECEMBER 31, 2019.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
27. Chairperson asks for a motion to appoint one individual to the Environmental Advisory Council for a four year term expiring on December 31, 2019. Motion made by Mr. Berger **TO APPOINT MR. ARNOST CATSKA TO A FOUR YEAR TERM ON THE ENVIRONMENTAL ADVISORY COUNCIL EXPIRING DECEMBER 31, 2019.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.

VOTING DELEGATES:

28. Chairperson asks for a motion to certify all Supervisors as delegates to the State Association of Township Supervisors Annual Convention. Motion made by Mr. LaFond **TO CERTIFY ALL SUPERVISORS AS DELEGATES TO THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
29. Chairperson asks for a motion to appoint Mr. Frank Pieri to serve as voting delegate for the State Association of Township Supervisors Annual Convention. Motion made by Mr. LaFond **TO APPOINT MR. FRANK PIERI AS VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION.** Seconded by Mr. Bradley. Call for vote 5 yes, 0 no. Motion carried.
30. Chairperson asks for a motion to appoint Ms. Barbara Franzosa to serve as alternate voting delegate for the State Association of Township Supervisors Annual Convention. Motion made by Mr. Pieri **TO APPOINT MS. BARBRA FRANZOSA AS THE ALTERNATE VOTING DELEGATE FOR THE STATE ASSOCIATION OF TOWNSHIP SUPERVISORS ANNUAL CONVENTION.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
31. Chairperson asks for motion to appoint Ms. Lisa Klem as the voting delegate for the Carbon County Tax Collection Committee. Motion made by Mr. LaFond **TO APPOINT MS. LISA KLEM AS THE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE.** Seconded by Mr. Berger. Call for vote 5 yes, 0 no. Motion carried.

32. Chairperson asks for motion to appoint Ms. Suzanne Brooks as the alternate voting delegate for the Carbon County Tax Collection Committee. Motion made by Mr. LaFond **TO APPOINT MS. SUZANNE BROOKS AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY TAX COLLECTION COMMITTEE.** Seconded by Mr. Bradley. Call for vote 5 yes, 0 no. Motion carried.
33. Chairperson asks for motion to appoint Mr. Robert Dobosh as the voting delegate for the Carbon County Council of Governments. Motion made by Mr. LaFond **TO APPOINT MR. ROBERT DOBOSH AS THE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried.
34. Chairperson asks for motion to appoint Mr. Frank Pieri as the alternate voting delegate for the Carbon County Council of Governments. Motion made by Mr. LaFond **TO APPOINT MR. ROBERT DOBOSH AS THE ALTERNATE VOTING DELEGATE FOR THE CARBON COUNTY COUNCIL OF GOVERNMENTS.** Seconded by Ms. Bradley. Call for vote 5 yes, 0 no. Motion carried.

FIRE COMMISSION AND RESCUE SQUAD:

35. Chairperson asks for nominations to appoint two Liaisons to the Fire Commission. Motion made by Mr. Pieri **TO APPOINT MR. THOMAS BRADLEY AND MR. FRANK PIERI AS FIRE COMMISSION LIAISONS.** Seconded by Mr. Bradley. Call for vote 5 yes, 0 no. Motion carried.
36. Chairperson asks for nomination to appoint a Liaison to the Lake Harmony Rescue and Ambulance Squad. Motion made by Mr. Pieri **TO APPOINT MR. THOMAS BRADLEY AS LAKE HARMONY RESCUE AND AMBULANCE SQUAD LIAISON.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.

ELECTED AUDITORS:

Elizabeth Lennon was elected to a six year term as Kidder Township Elected Auditor to expire on December 31, 2021.

37. Chairperson asks for motion to appoint Ms. Jeanne Bingham to a four (4) year term as Kidder Township Elected Auditor. Motion made by Mr. Pieri **TO APPOINT MS. JEANNE BINGHAM TO A FOUR YEAR TERM AS KIDDER TOWNSHIP ELECTED AUDITOR TO EXPIRE DECEMBER 31, 2019.** Seconded by Mr. LaFond. Call for vote 5 yes, 0 no. Motion carried.
38. Chairperson asks for motion to appoint Mr. James Dau to a two year term as Kidder Township Elected Auditor. Motion made by Mr. LaFond **TO APPOINT MR. JAMES DAU TO A TWO YEAR TERM AS KIDDER TOWNSHIP ELECTED AUDITOR TO EXPIRE DECEMBER 31, 2017.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.

OTHER APPOINTMENTS:

39. Chairperson asks for a motion to designate the banking facilities to be used as depositories of Township Funds. Motion made by Mr. Berger to designate **MAUCH CHUNK TRUST**

COMPANY AND JIM THORPE NEIHBORHOOD BANK AS DEPOSITORIES OF TOWNSHIP FUNDS. Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.

40. Chairperson asks for a motion to recommend that the auditors set the mileage rate for reimbursement of expenses as established by the Internal Revenue Service. Motion made by Mr. LaFond **TO RECOMMEND THE AUDITORS SET THE MILEAGE RATE FOR REIMBURSEMENT OF EXPENSES AS ESTABLISHED BY THE INTERNAL REVENUE SERVICE.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
41. Chairperson asks for a motion to appoint Berkheimer Associates for the collection of all applicable Local Enabling Taxes. Motion made by Mr. LaFond **TO APPOINT BERKHEIMER ASSOCIATES FOR THE COLLECTION OF ALL APPLICABLE LOCAL ENABLING TAXES IN KIDDER TOWNSHIP.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
42. Chairperson asks for a motion to appoint Ms. Lisa Klem as Chief Administrative Officer for the Kidder Township Police and Non-Police Pension Funds. Motion made by Mr. LaFond **TO APPOINT MS. LISA KLEM AS THE CHIEF ADMINISTRATIVE OFFICER FOR THE KIDDER TOWNSHIP POLICE AND NON-POLICE PENSION FUNDS.** Seconded by Mr. Pieri. Call for vote 5 yes, 0 no. Motion carried.
43. Chairperson asks for a motion to set the third Thursday of each month, starting at 7:00 p.m. as the meeting dates of the Board of Supervisors. Mr. LaFond made a motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 7:00 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried

Mr. LaFond recalled his motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 7:00 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried

Mr. LaFond made a motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 6:00 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS.** No second was made **MOTION FAILED.**

Mr. LaFond made a motion **TO SET THE THIRD THURSDAY OF EACH MONTH, STARTING AT 7:00 P.M. AS THE MEETING DATE FOR THE BOARD OF SUPERVISORS.** Seconded by Ms. Franzosa. Call for vote 5 yes, 0 no. Motion carried

There being no further business, Chairperson asks for a motion to adjourn. Motion made by Mr. LaFond, seconded by Mr. Pieri to adjourn the meeting. Meeting adjourned at 7:22 P.M.

Thomas Bradley, Chairman
Kidder Township Board of Supervisor